



**SARDAR PATEL UNIVERSITY, MANDI**  
**“CONDUCT BRANCH”**

**No. 1/2022/SPU/Mandi/Conduct-2336-44**

**Dated: 27.02.2024**

The Principal

.....  
 .....

Subject:- Creation of Examination Centre and Appointment of Sr. Centre Superintendent for the UG/PG End Semester Examinations March/April, 2024.

Sir / Madam,

It is to inform that your college has been created as an Examination Centre for the conduct of Undergraduate Supplementary Examinations (1<sup>st</sup> & 3<sup>rd</sup> )Semesters Regular & (2<sup>nd</sup> & 4<sup>th</sup> Reappear) and M.Ed. 2<sup>nd</sup> Sem. (Regular) & (1<sup>st</sup> Sem. Reappear) Examinations to be held in **March/April, 2024** for the following Courses:-

SN.	Name of the Examination Centre	Name of Institution(s) Clubbed with Examination Centre	Courses
<b>District CHAMBA</b>			
01.	Govt. College Chamba	1. Chamba Millenium B.Ed. College Saraswati Nagar, Mugla, Hardaspura.	MA (English, Economics, Hindi, History, Pol. Sci.) MA/M.Sc. Maths, PGDCA, , B.Ed.,BBA,BCA, B.Voc. (HT) & B.Voc. (RM) <b>(MA Private Candidates)</b>
02.	B.T.C.,DAV College, Banikhet, Chamba	-	BBA, BCA, M.Sc., Physics, M.Sc. Chemistry)
03.	Priyadarshini College of Education, Vill. Kudnu, Chowari, Chamba.	-	B.Ed.
<b>District KANGRA</b>			
04.	Govt. College Dharamsala	1. Himachal Institute of Legal Studies, Shahpur, Chhatri. 2. Himachal Institute of Hotel Management, Shahpur, Chhatri.	MA (English, Economics, Hindi, History, Pol. Sci.) MA/M.Sc. Maths/ Geography, M.Com. PGDCA, BBA,BCA, B.Voc. (HT) & B.Voc. (RM) BHM, BALLB <b>(MA Private Candidates)</b>
05.	Awasthi College of Education Shamnagar, Dharamshala, Kangra.	-	B.Ed.
06.	Gian Jyoti Institute of Teachers Education, Ichhi at Rajol Kangra.	-	BBA, BCA, B.Ed.
07.	Dronacharya College of Education, Rait	-	B.Ed., BBA, BCA, PGDCA, M.Ed.
08.	Janak Raj Mahajan B.Ed. College Gangath, Teh. Nurpur, Kangra.	-	B.Ed.
09.	Vaishno College of Education, Vill. Thapkaur, Teh. Nurpur, Kangra	-	B.Ed. & M.Ed.
10.	D.D.M.P. College of Education, Sugh Bhatoli, P.O. Mandoli, Distt. Kangra		B.Ed.

SN.	Name of the Examination Centre	Name of Institution(s) Clubbed with Examination Centre	Courses
11.	Kshatriya College of Education, Kathgadh Road, Kursain, Indora, Kangra	-	B.Ed.
12.	Kanta College of Education, Chalwara, Teh. Jawali, Kangra.	-	B.Ed.
13.	Sharan College of Education for Women, Vill. & P.O. Gurkhari, Kangra.	-	B.Ed.
14.	Govt. College of Education Dharamshala.	-	B.Ed.
15.	A-One College of Education, Raja-Ka-Bagh (Nurpur) Kangra.	-	B.Ed.
16.	KLB, DAV College for Girls, Palampur,	-	BBA,BCA ,B.Ed., M.Com. MCA, MA (Hindi, History, Pol. Science) <b>(MA Private Candidates)</b>
17.	GGDSD College, Rajpur, Palampur.	-	BBA,BCA, PGDCA
18.	SCVB Govt. College Palampur	1. Govt. College Naura.	BBA, BCA MA (English, Economics, Hindi,) M.Sc. Zoology <b>(MA Private Candidates)</b>
19.	Govt. College Dhaliara	1. Thakur P.G College Of Education, Dhaliara Tehsil Dehra Kangra	BBA, BCA, B.Voc. (HT) & (RM),B.Ed. ,M.Ed. M.Sc.( Physics, Chemistry, Mathematics, Botany, Zoology) M.Com., MBA,PGDCA <b>(MA Private Candidates)</b>
20.	Govt. College Indora	-	BBA, BCA, PGDCA
21.	Minerva College of Education Changrara Bhapoo Indora Kangra	-	<b>B.Ed.</b> BCA, PGDCA
22.	Govt. College JawalaJi	1. Laureate Institute of Mgt & Inf. Tech. Kathog, Jawalaji, 2. R.C. College of Education, Dhanot, P.O. Adhawani, Teh. Dehra.	BBA, BCA, B.Ed., PGDCA, MA (English, Pol. Science, Math) M.Com. <b>(MA Private Candidates)</b>
23.	Govt. Arya Degree College Nurpur	1. Tara College of Education, Vill. Bassa-Wazira, P.O. Bhugnara, Nurpur.	B. Voc. (RM) & (HT), B.Ed. <b>(MA Private Candidates)</b>
24.	Govt. College Baijnath	-	BBA, BCA, MA(English, Economics, Hindi, History) <b>(MA Private Candidates)</b>
25.	Govt. College Dehri	-	MA Economics, MA/M.Sc. Math, M.Sc. Physics <b>(MA Private Candidates)</b>
26.	Govt. College Haripur Guler	-	BCA
27.	Govt. College Thural	-	BCA, PGDCA
28.	Govt. College Nagrota Bagwan	-	BBA, BCA
29.	Govt. College Nagrota Surian	-	<b>BCA</b>
30.	MCM DAV College, Kangra	-	BCA,BHM,PGDCA, M.Com., MA (English, Economics, Hindi, History, Pol. Sci.) MA/M.Sc. Maths. M.Sc. (Physics, Chemistry, Botany, Zoology) <b>(MA Private Candidates)</b>

SN.	Name of the Examination Centre	Name of Institution(s) Clubbed with Examination Centre	Courses
<b>District KULLU</b>			
31.	Govt. College Kullu	1. Kullu College of Education, Bohgana, Garsa Kullu	BBA, BCA, B.Voc (HT)& (RM), MTTM, MA (English, Economics, Hindi, History, Pol. Sci.) MA/M.Sc. Maths <b>(MA Private Candidates)</b>
32.	Govt. College Haripur (Manali)	-	B. Voc. (HT) & (RM), M. Com., MA English, MA Pol. Science <b>(MA Private Candidates)</b>
33.	RTTI, Sarabai, PO Bhuntar, Kullu	-	B.Ed., BPEd., BBA, BCA
<b>District MANDI</b>			
34.	Noble College of Education, Vill. Seog, Pandoh.		B.Ed.
35.	Sardar Patel University Campus Mandi	-	B. Sc./M.Sc. Physics (Integrated) (Physics/Chemistry/Ind. Chemistry/Environmental Sciences/Botany/Zoology) MA (History /Pub.Adm.), MBA, MCA
36.	Vallabh Govt. College Mandi	-	MA (English, Economics, Hindi, History, Pol. Sci.) MA/M.Sc. Maths, PGDCA, B.Ed.,BBA,BCA, B.Voc. (HT) & B.Voc. (RM) <b>(MA Private Candidates)</b>
37.	Jagruti Teacher Training College, Vill. Daodhar, Talyahar, Mandi	-	B.Ed.
38.	Vijay Institute of Higher Education, Vill. & P.O. Bhangrotu Balh, Mandi	-	BBA, BCA, BHM, PGDCA
39.	Laljee B.Ed. College, Mandi (H.P.)	-	B.Ed.
40.	Vijay Memorial College of Education, Vill. Barsu PO Bagla The. Balh, Mandi	-	B.Ed.
41.	Abhilashi College of Education, Ner-Chowk, Tehsil Balh, Mandi	1. Abhilashi PG Institute of Sciences, Nerchowk, Mandi	B.Ed. M.Sc. (Physics, Chemistry, Botany)
42.	Krishma Education Centre, Ner-Chowk, Mandi	-	B.Ed.
43.	Minerva College of Education, Baggi, Mandi	-	B.Ed.
44.	Maharaja Lakshman Sen Memorial College, Sundernagar, Mandi.	1. Namdhari College of Education, Bhojpur, Sundernagar, Mandi. 2. Himalyan College of Education, Pungh, Sundernagar. 3. Gayatri College of Education, Kangoo, Teh. Sundernagar, Mandi.	BBA, BCA, BPE, B.Ed., BPEd, M.Sc. (Physics, Chemistry, Botany, Zoology) <b>(MA Private Candidates)</b>
45.	Govt. College Karsog	1. Bhardwaj Shikshan Sansthan, P.O. Baral, Karsog, Mandi.	B.Ed., MA English, MA Hindi, MA Pol. Science. <b>(MA Private Candidates)</b>
46.	Govt. College Sarkaghat	2. Lord Buddha College of Education, Upper Bhambla, Baldwara, Mandi.	BBA, BCA, B. Voc. (HT) & B. Voc. (RM), B.Ed., PGDCA, MA Economics, MA Pol. Science, M.Sc. Physics, M. Sc. Chemistry <b>(MA Private Candidates)</b>
47.	Govt. College Jogindemagar	1. Neelam College of Education, Vill. Jimjima, Manja, Jogindernagar.	BBA, BCA, B.Ed., MA English, MA Economics <b>(MA Private Candidates)</b>


The examination are commencing from 16<sup>th</sup> March, 2024 and the date-sheet is displayed on the website of the University i.e. [www.spumandi.ac.in](http://www.spumandi.ac.in) you are appointed as Sr. centre Superintendent for these examinations. Further appointment of staff for conduct of these exams will be made at your level as per the university norms. The norms for appointment of staff for conduct of exam and remuneration to be paid are as follows:

SN	Designation	Particulars	Remuneration per session (in Rs.)
01.	Senior Superintendent	One in an Examination Centre	Rs. 350/- plus Rs. 700/- for opening and closing of centre
02.	Centre Superintendent	One in an Examination Centre. Additional will be appointed beyond the strength of 800 candidates.	Rs. 325/- plus Rs. 650/- for opening and closing of centre
03.	Deputy Superintendent	One in an Examination Centre. Additional will be appointed beyond the strength of 800 candidates.	Rs. 275/- plus Rs. 550/- for opening and closing of centre
04.	Assistant Superintendent / Invigilator	One admissible for every 30 candidates and part thereof in a centre or seating capacity less than 40 candidates per Room/Hall	Rs. 250/- per session
05.	Clerk with Senior Superintendent	One in an Examination Centre. Additional will be appointed beyond the strength of 800 candidates.	Rs. 200/- per session
06.	Clerk with centre Superintendent	One in an Examination Centre. Additional will be appointed beyond the strength of 800 candidates.	Rs. 200/- plus Rs. 400/- for opening and closing of centre
07.	Daftri / Safai Karamchari	One in an Examination Centre	Rs. 100/- plus Rs. 90/- for opening and closing
08.	Waterman	One each on student strength of every 100 or part thereof.	Rs. 100/- per session
09.	Chowkidar	One in an Examination Centre	Rs. 100/- per day from the date of receipt of Question Papers

The 40 Pages Answer booklets have been already sent to your examination centre. It is requested to keep the Answer Booklets in safe custody. The record of daily use of Answer Booklets be prepared properly to avoid any misuse. At the end of all the examination the consolidated record of Answer Booklets be sent to this university along with last Packet.

- The Question Papers will be sent to you before the start of examination.
- You are requested to please check the Question Papers with your demand and number of students appearing in all the subjects.
- Daily management of Question Papers be done as per norms.
- Used Answer Booklets packets in sealed cloth bag are to be sent to:  
**Dr. Vinay Pandit, Deputy Registrar, SPU Mandi (HP)-175001 through insured parcel.**


- Evening Packet to be kept in custody and is to be sent along with next day's Packet.
- Date-sheet is available on University website i.e. [www.spumandi.ac.in](http://www.spumandi.ac.in)
- Attendance List will be available on Principals' Desk which is to be provided to Superintendent.
- Cut List will be available on Principals' Desk which is to be provided to Superintendent.
- Instructions of Superintendent, Deputy Superintendent and other staff will be sent to you in due course.
- Please provide Account No. & IFSC Code of your institution so that contingency advance can be sent to you.

  
**Controller of Examinations**

**Endst. No. Even 2336-44 Dated Mandi 27<sup>th</sup> February, 2024**

**Copy to:-**

01. The Registrar, SPU Mandi (HP) – 175001
02. The Finance Officer, SPU Mandi (HP) – 175001
03. Dean Academic Affairs, SPU Mandi (HP) – 175001
04. All the Principals of the concerned Govt. /Private Colleges.
05. The Deputy Registrar (Examination), SPU Mandi (HP) – 175001
06. Nodal Officer Website, SPU Mandi (HP) – 175001
07. PA to Pro-VC, SPU Mandi (HP) – 175001
08. Guard file.

  
**Controller of Examinations**