



SARDAR PATEL UNIVERSITY MANDI (HP)

(A State Government University)

Email: registrarsvpcumandi@gmail.com, fosvpateluniv.mandi@gmail.com

Website: www.spumandi.ac.in

No. SPU- Mandi/ Purchase of Library Books/59-II/22- 1732

Dated: 14.12.2023

NOTICE INVITING TENDER

Sealed tenders on the prescribed form to be downloaded from the university website www.spumandi.ac.in super scribed as “Tender for Books” on the cover along with tender fee of Rs.1000/- in shape of **demand draft** in the name of **Finance Officer, Sardar Patel University, Mandi** and **EMD of Rs. 50,000/- in the shape of DD/ FDR pledged in favour of Finance Officer, Sardar Patel University, Mandi**, are invited for supply of “Library Books” for a period of one year on as & when required basis as per schedule given hereunder:-

Last date for receipt of sealed tenders : Upto 11: 00am of 21.12.2023

Date of opening of tenders : 11.30 am on 21.12.2023

The tender will be opened in the presence of tenderers or their representatives who may wish to remain present on the day. In case the opening day is declared as holiday, tender shall be opened on the next working day as per the above mentioned time schedule.

Registrar



SARDAR PATEL UNIVERSITY MANDI (HP)

(A State Government University)

Email: registrarsvpcumandi@gmail.com, fosvpateluniv.mandi@gmail.com

Website: www.spumandi.ac.in

**TENDER FORM FOR ENTERING INTO RATE CONTRACT FOR
“LIBRARY BOOKS” FOR ONE YEAR ON AS & WHEN REQUIRED BASIS.**

Last date for receipt of sealed tenders: Upto 11: 00 am of 21.12.2023

Date of opening of tenders : 11.30 am on 21.12.2023

Technical Bid “Tender for Books”

1. Technical Bid Envelop Contains Following:-

- a. Terms and conditions of the tender (“Annexure – A” should be signed by the tenderer with the stamp of the firm).
- b. Undertaking (“Annexure B” should be signed by the tenderer)
- c. GST No. copy.
- d. PAN copy.
- e. Proof of identification/Address i.e. Voter ID Card, Aadhar Card and Driving License.
- f. Firm Registration Certificate
- g. ISO Certification
- h. **Proof for annual turn over:** Turn Over not less than Rs.50 Lakh during last three years.
- i. **Experience Certificates for supply of books:** Experience of supply of books in Govt. Institutions/Universities.
- j. Tender fee of Rs.1000/- in shape of demand draft in the name of **Finance Officer, Sardar Patel University, Mandi and**
- k. **EMD of Rs. 50,000/- in the shape of DD/ FDR pledged in favour of Finance Officer, Sardar Patel University, Mandi**

2. **Financial Bid Envelop:** - It shall contain Annexure “C” which reflects quoted rates only (should be signed by the contractor with the stamp of the firm). The financial bid shall be opened of the technically qualified bidders/ tenderer.

OL



SARDAR PATEL UNIVERSITY MANDI (HP)

(A State Government University)

Email: registrarsvpcumandi@gmail.com, fosvpateluniv.mandi@gmail.com

Website: www.spumandi.ac.in

**TENDER FORM FOR ENTERING INTO RATE CONTRACT FOR
“LIBRARY BOOKS” FOR ONE YEAR ON AS & WHEN REQUIRED BASIS.**

Last date for receipt of sealed tenders: Upto 11: 00 am of 21.12.2023

Date of opening of tenders : 11.30 am on 21.12.2023

Technical Bid “Tender for Books”

1. Technical Bid Envelop Contains Following:-

- a. Terms and conditions of the tender (“Annexure – A” should be signed by the tenderer with the stamp of the firm).
- b. Undertaking (“Annexure B” should be signed by the tenderer)
- c. GST No. copy.
- d. PAN copy.
- e. Proof of identification/Address i.e. Voter ID Card, Aadhar Card and Driving License.
- f. Firm Registration Certificate
- g. ISO Certification
- h. **Proof for annual turn over:** Turn Over not less than Rs.50 Lakh during last three years.
- i. **Experience Certificates for supply of books:** Experience of supply of books in Govt. Institutions/Universities.
- j. Tender fee of Rs.1000/- in shape of demand draft in the name of **Finance Officer, Sardar Patel University, Mandi and**
- k. **EMD of Rs. 50,000/- in the shape of DD/ FDR pledged in favour of Finance Officer, Sardar Patel University, Mandi**

2. **Financial Bid Envelop:** - It shall contain Annexure “C” which reflects quoted rates only (should be signed by the contractor with the stamp of the firm). The financial bid shall be opened of the technically qualified bidders/ tenderer.

[Handwritten signature]

[Handwritten signature]
12/12/23

[Handwritten signature]
12/12/2023

[Handwritten signature]

Terms and conditions of the Contract

1. REGISTRAR, SARDAR PATEL UNIVERSITY, MANDI (H.P.) reserves all rights to accept/reject tender or withdraw tender without assigning any reason.
2. Supply of books should be strictly as per required publication.
3. Interested firms/suppliers should offer discount on MRP.
4. In order to ensure authenticity of MRP Catalogue must be attached at the time of supply of books.
5. Rate Contract shall remain valid for one year.
6. The envelop of Sealed Tender should be clearly superscribed as “**Tender for Books**”; both envelop “Technical Bid” and “Financial Bid” separately should contain in it.
7. Unsealed tender will not be entertained.
8. Rates should be quoted FOR destination at SARDAR PATEL UNIVERSITY, MANDI (H.P.)
9. Any tender received after the due date and time will not be considered.
10. Taxes/Charges will be applicable as per Government rules/norms.
11. The payment will be made within 30 days of execution of proposed/awarded work.

Read & Accepted
Signature of Tenderer(s)



UNDERTAKING

I/we.....
.....(Name of Contractor/Partner/Sole Proprietor (strike out word not applicable) of (Firm).....do hereby declare and solemnly affirm to the fact that the individual Firm/companies are not black listed by the Union or State Govt. or any other partner or Shareholders.

It is also certified that the firm has not been black listed by any Authorities.

Deponent

Address.....
.....
.....

I/we do hereby solemnly declare that the above declaration is true and correct to the best of my knowledge and beliefs. No part of it is false and nothing has been concealed.

Deponent

Address.....
.....
.....

FINANCIAL BID

Supply of Library Books on as & when required basis of different publications/authors	Discount offered on MRP (in terms of percentage %)

Signature of Tenderer(s)

