

सरदार पटेल विश्वविद्यालय मण्डी

(हिमाचल प्रदेश सरकार अधिनियम संख्या 03/2022 के तहत स्थापित)

நசுர் : 01/2022/SPU-Mandi/Conduct//350-/357

दिनांक <u>09-05-2023</u>

E-MAIL

The Principal(s), All Colleges Affiliated to SPU Mandi (HP) - 175001

Subject:- Important Instructions Regarding Registered Students who could not fill the Examination Form of UG Annual Examinations.

Sir / Madam

All the Senior Centre Superintendents and Centre Superintendents are hereby informed that for the forthcoming UG Annual Examinations May/June 2023, the Admit Cards have been issued to all the candidates who have filled the Examination Forms.

But still, if any, regular student reports at your centre who has been given **Registration Number** by the University and he/she was not able to fill the Examination Form, that student may be allowed after approval from the concerned college Principal. Such students' answer sheet should be sent as "STRAY" case. Student without Registration Number should not be entertained at your level.

From such students the Examination Fee as prescribed for the course be collected with **an additional processing fee of Rs 500/-** and same should be deposited in the account of Finance Officer, SPU, Mandi. The deposit challan of the same can be sent through post.

Controller of Examinations

Endst. No. Even Dated Mandi 09h May, 2023

Copy for Information to:-

- 1. The Registrar, Sardar Patel University, Mandi -175001
- 2. Dean Academic Affairs, Sardar Patel University, Mandi -175001
- 3. Finance Officer, Sardar Patel University, Mandi -175001
- 4. PS to Vice-Chancellor Sardar Patel University, Mandi -175001
- 5. PA to Pro Vice-Chancellor Sardar Patel University, Mandi -175001
- 6. Incharge, Website, Sardar Patel University, Mandi -175001

Controller of Examinations